

**MINUTES OF THE
MEETING OF THE WATER AND SEWER COMMISSION OF
THE TOWN OF STAR VALLEY
THURSDAY, AUGUST 5, 2010 @ 6:00PM
3675 EAST HIGHWAY 260, STAR VALLEY, AZ
STAR VALLEY TOWN HALL**

- **CALL TO ORDER:**
- **PLEDGE OF ALLEGIANCE:**
- **ROLL CALL:**

PRESENT: Chairperson Leis, Vice-Chairperson Davis, Commission Member Heath, Commission Member Hibbert, Commission Member Lyons, Bob Sanchez, Wayne Van Horn, Josie Castillo, Executive Assistant (Not voting), Timothy Grier, Town Manager (Not voting)

OTHERS PRESENT: Barbara Hartwell, Paty Henderson, Bill Rappaport

- **CONSENT AGENDA ITEMS**

1. **Approval of the Water and Sewer Commission meeting minutes held on July 1, 2010.**

Motion: Approve the minutes with the attach the reports, **Action:** Approve, Moved by Commission Member Heath, Seconded by Commission Member Sanchez.
The motion is voted on and passed 7-0.

- **DISCUSSION AND POSSIBLE ACTION ITEMS:**

1. **Update and discussion from individual sub-committees regarding the status of their findings related to sewer projects and establish a date for Commission recommendations to Council.**

Commission Members Heath and Sanchez gave a summary of their tour of the Pinetop-Lakeside Sanitary District (see report). Chairperson Leis stated that Commission Members Heath and Sanchez have completed their project. Chairperson Leis stated that after the discussion of agenda items two (2) and three (3), he would like the Commission to establish a date when the Commission can make the recommendations to the Town Council.

2. **Possible selection of date for tour of Tonto processing plant.**

Chairperson Leis stated that Mayor Rappaport and himself have been unable to establish a date for the tour of the Tonto processing plant. Chairperson Leis stated that due to the lack of cooperation from representatives of the Tonto processing plant, he recommends removing this option from the list of the three (3) options to present to the Town Council.

3. **Select three (3) possible dates for a workstudy with Water Infrastructure and Finance Authority of Arizona (WIFA) represented by Melanie Ford and Rural Community Assistance Corp (RCAC) represented by Debra Patton.**

Chairperson Leis stated that he has spoken to the representatives from these entities and they are willing to come to Star Valley for a workstudy on a specific date. Chairperson Leis requested that each Commission Member establish three (3) dates for the workstudy when they are available and he in turn will select a final date. Chairperson Leis stated that the goal

of the workstudy is to determine grant funding availability, how the Town applies for the grant funding, eligibility requirements and future forecasts if the Town opts to proceed forth. Chairperson Leis estimated that the workstudy will take approximately 3-4 hours. The Commission Members all volunteered their available times/dates to Chairperson Leis. The Town Manager Tim Grier assured Chairperson Leis that a staff member will be available on the final date selected for administrative support. Vice-Chairperson Davis stated that he has started drafting a sewer options paper for the Commission to present to Council and will make that paper available to the Commission via email through Executive Assistant Josie Castillo.

• **COMMENTS FROM THE PUBLIC:**

1. Star Valley citizen Barbara Hartwell stated that as the liaison between the Water and Sewer Commission and the Town Council, she suggests that the Commission provide her with information/ documentation before it is scheduled to be presented to the Council.
2. Star Valley citizen Wayne Van Horn stated that he does the well water monitoring for the Commission and then presents the data to the Town Clerk Stephanie Haugen. Mr. Van Horn requested information regarding the status of the selection of a well monitoring data analysis company.

• **ADJOURNMENT:**

Motion to Adjourn, Moved by Vice-Chairperson Davis, Seconded by Commission Member Hibbert.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 7).

Yes: Vice-Chairperson Davis, Commission Member Heath, Commission Member Hibbert, Commission Member Lyons, Bob Sanchez, Wayne Van Horn, Chairperson Leis.

APPROVED:

_____ **Date:** _____
Vern Leis, Chairperson

ATTEST:

Stephanie Haugen, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Water and Sewer Commission of the Town of Star Valley held on this day, the 5th of August 2010. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 2nd day of September, 2010

Josie Castillo, Executive Assistant