

**MINUTES OF STREETS AND ROADS COMMITTEE MEETING  
FOR TOWN OF STAR VALLEY**

Thursday, July 8, 2010 @ 6:00pm  
3675 East Highway 260, Star Valley, AZ.

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**

**Roll Call.**

**Present: Chairperson Pinkerton, Vice-Chairperson Vincent , Commission Member Freegard, Commission Member Stephenson, Name 6, Name 7, Name 8.**

**Absent/Excused: Commission Member Horton, Commission Member Hold.**

**Staff Present: Joe Janusz, Building Official; Timothy Grier, Town Manager; Chancy A. Nutt, Finance Administrator.**

- **CONSENT AGENDA ITEMS:**

1. **Approval of the minutes from the Streets and Roads Commission meeting held on July 08, 2010.**

**Vice-Chairperson Vincent moved to except the minutes with the condition that Pinion Rd spelling is corrected to Pinon Rd.**

**The motion was seconded by Commission Member Freegard.**

**The motion was voted on and passed 4-0.**

- **DISCUSSION AND POSSIBLE ACTION ITEMS:**

1. **Discussion and possible action regarding improvements to Hill Drive.**

Mr. Janusz stated that property owner Rick Heppler was planning on attending this meeting to speak with the commission regarding possible pavement. However; Mr. Janusz stated, that the area is a low water crossing and any pavement would not last long. Vice-Chairperson Vincent asked about the area and run off water. Mr. Janusz stated that the water is draining across the road toward Houston Creek. Furthermore, the road is only servicing there lots off of Star Light Dr. Vice-Chairperson Vincent asked if Hill Dr. is owned by Star Valley. Mr. Janusz stated it had been adopted with the Star Vista Plan. Vice-Chairperson suggested that the Commission adopt a long term plan for paving and maintaining the roads of Star Valley so the public will know when they can expect to see improvements on their roads. Chairperson Pinkerton asked Mr. Janusz if the area could be improved with some rock or grading. Mr. Janusz stated that it would be expensive to upgrade and maintain for such a small road. Chairperson Pinkerton agreed that there are areas with greater needs and more residence to consider. Town Manager Tim Grier stated that the Town Budget has designated funds for the Street Maintenance as well as Street Improvements however

without a list of proprieties as well as costs it is hard for the Council to go forward with improvements. Vice-Chairperson Vincent stated that for the cost of improvements other areas servicing more residence should be maintained first. Mr. Grier stated that safety is the main concern in deciding projects to pursue. Vice-Chairperson Vincent asked how the funding applied to new projects vs. maintaining of roads. Mr. Grier explained that during the Budget Commission meetings the Commission chooses how much money to apply to the Streets and Roads Maintenance and Improvement fund. They base maintenance costs on previous years figures and recommendations from the Town Staff as well as new projects funds based on requests from the Streets and Roads Commission. The adopted budget is broken out to allow funding for both maintenance and new projects. Vice-Chairperson stated it is not feasible to begin new projects rather than maintaining roads already in existence. Mr. Grier stated that Street Crew Staff has been shortened. Chairperson Pinkerton stated that Mr. Janusz, Leroy Johnson with the Street Crew and Himself should look at the road before the Commission makes a decision. Mr. Janusz stated that unfortunately it is the squeakiest wheel that gets the grease and the Town could use any resources it can get. Vice-Chairperson Vincent stated that if a system was in place to deal with improvements and maintenance then questions like these would not come to the Commission. With no other discussion from the Commission Chairperson Pinkerton opened the discussion to the public. Mr. Heppler addressed the Commission stating if it is not possible to the pave his road then perhaps grading and culverts. Mr. Heppler explained that the drainage from the road is running off onto his property and during the winter it is impossible to drive in or out of his property. Mr. Janusz stated that he felt if paved the road would produce more off flow. Furthermore, the road is very steep in grade.

**A motion to table the discussion until the commission members, the Street Crew and Mr. Janusz are able to view the road was made by Commission Member Stephenson.**

**The motion was seconded by Commission Member Freegard.**

**The motion was voted on and passed 4-0.**

## **2. Discussion and possible action regarding maintenance of Valley Road.**

Chairperson Pinkerton stated that he had received complaints that Valley Road was not being maintained the complete distance owned by the Town. After doing research into the boundaries of Star Valley along Valley Road it was apparent that the resident was correct. Chairperson Pinkerton stated that the County had maintained the entire road however the Town has failed to do so. Mr. Grier asked why the Street Crew had not continued to maintain the road as the County had. Chairperson Pinkerton stated that they were not aware of the property lines and Leroy Johnson had family ties to the resident complaining. Mr. Janusz stated he would have the crew grade the road up to the Johnson property. Vice-Chairperson Vincent suggested waiting until the next scheduled grading and put the entire road into shape.

**A motion recommending that the Street Crew to grade the entire length of Valley Road, as owned by the Town of Star Valley, was made by Vice-Chairperson Vincent.**

**The motion was seconded by Commission Member Freegard.**

**The motion was voted on and passed 4-0.**

### **3. Discussion and possible action regarding repairs to Moonlight Dr.**

Mr. Janusz stated that he had received the bid for the project and it was approved by the Council. The project will be begin around the same time as last year's paving project due to the conditions of the weather and traffic. Vice-Chairperson Vincent asked when Mr. Janusz would the project would begin. Mr. Janusz responded that November would be the ideal time, same as last year's paving project. Vice-Chairperson Vincent asked how the pot holes would be fixed. Mr. Janusz stated that they would be cut out and then an over lay would be put down. Chairperson Pinkerton stated that a grant for FY 2014 from TIP is scheduled to repair Moonlight at Hwy 260 down to Sprig Dr. however the repairs approved by the Town Council are crucial due to the amount of traffic traveling that road. Mr. Janusz agreed that Moonlight Dr. is one of the worst roads in Town however they would have to make it last until the FY2014 project began.

### **4. Discussion and possible action regarding repairs to Mayfield Canyon Rd.**

Chairperson Pinkerton stated that that the inside curve of Mayfield Canyon Rd had been eroding very badly. The issue was corrected with a concrete ramp being installed.

#### **• COMMENTS FROM THE PUBLIC:**

Vice-Chairperson Vincent stated that he began attending the Streets and Roads Commission meetings as a citizen, however; now as a member he would like to how to have an issue put on the agenda.

Mr. Grier stated that any commission member can request an item on the agenda with the Town staff and if it may be a conflict of interest to simple recuse oneself during any discussion or voting.

#### **• ADJOURNMENT**

**A motion to adjourn was made by Commission Member Stephenson.**

**The motion was seconded by Vice-Chairperson Vincent.**

**The motion was voted on and passed 4-0.**

**Dated this 12<sup>th</sup> day of August, 2010.**

**APPROVED:**

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**Richard Pinkerton, Chairperson**

**ATTEST:**

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**Chancy A. Nutt, Finance Administrator**

**CERTIFICATION:**

**I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Commission of the Streets and Roads of the Town of Star Valley held on this day, the 12<sup>th</sup> of August, 2010. I further certify that the meeting was duly called and held, and that a quorum was present.**

**Dated this 21<sup>st</sup> day of July, 2010.**

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**Chancy A. Nutt, Finance Administrator**

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